## **Telephone Policy**

Telephones at the Wheaton Public Library are reserved for staff use only. Telephone lines need to be kept open at all times so that library staff can be available to assist patrons and answer questions. Patrons of the library may not use library telephones except if the health, safety, or security of a patron depends upon a telephone call. Library staff at a service desk will allow a library patron to make a local call only. No calls which incur long distance charges will be allowed.

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